



CLEARVC

visual communication specialists



Carbon Reduction Plan

December 2022

Commitment to achieving Net Zero

Clear Visual Communications is committed to achieving Net Zero emissions by 2050.

Publication date: 20/12/2022

Baseline Emmissions Footprint

Baseline Year: 2021 (1/01/2021 – 31/12/2021)

The Carbon Reduction Plan has been completed in compliance with PPN 06/21. Our Carbon Emissions in 2021 were measured in line with GHG Protocol and include the greenhouse gases stated in the Kyoto Protocol.

Baseline year emissions: 2021

EMISSIONS	TOTAL (tCO ₂ e)	
Scope 1	6.04	
Scope 2	7.56	
Scope 3	4.86	
Included Sources	Business Travel	0.00
	Employee Commuting	4.86
	Upstream transportation and distribution	0.00
	Downstream transportation and distribution	0.00
	Waste generated in operations	0.00
Total Emissions	18.47	

Current Emissions Reporting

Baseline Year: 2021 (1/01/2021 - 31/12/2021)

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REPORTING PERIOD

Clear Visual Communications will publish a Carbon Reduction Plan on a yearly basis detailing emissions released from UK Operations from 1st January to 31st December.

Baseline Year & Current Reporting Year

Due to 2021 being the first year we have measured our CO₂e emissions, the report for the Baseline Year and Current Reporting year contains the same figures. Due to this, the explanations below apply to both sets of data:

SCOPE 1

Scope 1 is reported as 22.51 tCO₂e in the 2021 as we have tracked the mileage travelled by our fleet. One Connectivity don't have boilers, on-site manufacturing, or f-gases to report emissions on.

SCOPE 2

Within Scope 2, we have measured the emissions released from working from home and the consumption of purchased gas and electricity. With 5 employees making the most of hybrid working, we have calculated 3 out of 5 days as spent working from home and the other 2 from the office. Heating, lighting and computer consumption have all been taken into account to calculate emissions released due to working from home.

SCOPE 3

BUSINESS TRAVEL

The Business Travel Subset in Scope 3 is reported as 0 tCO₂e in 2021 due to there being no travel falling within the scope of the Subset. In order to ensure our data is as precise as possible, we are looking to ask staff to report any travel monthly and will therefore re-baseline once we are certain all information is available.

UPSTREAM & DOWNSTREAM TRANSPORTATION AND DISTRIBUTION

We are currently looking to track our upstream and downstream transportation and distribution in more detail, however, we currently don't have these figures available. Consequently, the 2 subsets in Scope 3 are reported as 0tCO₂e 2021. Due to this, we are looking at our supply chain to ensure all mileage is tracked. Once the data is available, we will re-baseline to ensure our carbon emissions can be compared fairly year on year.

EMPLOYEE COMMUTING

Each employees method of travel has been obtained in order to quantify the emissions released from commutes to the office.

WASTE GENERATED IN OPERATIONS

We have requested the CO₂e released from our waste removal provider, however, they don't currently have this data available. We have been assured that this is something they are looking to be able to provide for the next reporting year and will include this in our report for 2022 onwards.

Emissions Reduction Targets

In order to continue our progress to achieving Net Zero, we have adopted the following carbon reduction targets. We project that carbon emissions will decrease over the next five years to 14 tCO₂e by 2026. This is a reduction of 24.2%.

Carbon Reduction Projects

COMPLETED CARBON REDUCTION INITIATIVES

- » Energy efficient lighting has replaced all lighting within our office.
- » All appliances are turned off at the end of the working day.
- » 90% of our desktop computers have been replaced with laptops as they require 80% less power.
- » 'Power Save' mode has been enabled for each appliance within the office. This includes monitors, printers and photocopiers.
- » Recycling bins are in place on both floors of our office.
- » All electrical equipment that cannot be re-used or donated is recycled using Gigacycle (ADISA accredited & NCSCS certified).
- » We have requested paperless billing from all of our suppliers and providers.

FUTURE CARBON REDUCTION INITIATIVES

As a video conferencing specialist, we are more aware than most of the benefits of using teleconferencing, video conferencing or web cams as an alternative to travelling to meetings. We are in a key position to promote such alternatives to travel to partners, contractors and service users in projects in which ClearVC is involved, as well as use the technology in our own day to day business.

To reduce the need to travel to meetings and elsewhere, and facilitate regular client contact, we will provide a video conferencing system to clients free of charge for the duration of a project where appropriate.

We have started to remove all diesel cars from our fleet and replacing them with Plug-in Hybrids. We are looking to continue to track our fleets mileage and will appropriately report the emissions released within Scope 2 for the electricity used to power the vehicles.

With an increasing focus on our environmental management, we will adopt ISO14001 standards within the next 5 years.

Declaration and Sign off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard¹ and uses the appropriate Government emission conversion factors for greenhouse gas company reporting².

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard³.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors.

Signed on behalf of the Supplier:

Rebecca McCartney - Operations Director

Date:

04/10/2023

¹ <https://ghgprotocol.org/corporate-standard>

² <https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting>

³ <https://ghgprotocol.org/standards/scope-3-standard>